



Drop-Off Catering Contract

[Account.Delivery and Set-up]

Client/Organization Next Energy	Event Date 7/30/2014 (Wed)	Booking Tel (313) 483-0378	Booking Fax (313) 833-0101	Event # E12369
Address (Billing) 461 Burroughs, Detroit, MI 48202		Booking Contact Jacob Kinde	Site Contact Jacob Kinde	Guests 50 (Act)
Party Name MEDC EVENT	Theme Meeting	Sales Rep Jeffrey Tatum	Site Tel (313) 833-0100	

SITE LOCATION		
Site Name	Site Address	Site Telephone
Next Energy	461 Burroughs, Detroit, MI 48202	(313) 833-0100

EVENT TIMES						
Guests	Departure	Delivery	Start	End	Date	Description
50 (Act)	7:00 am	8:00 am	9:00 am	10:30 am	7/30/2014-Wed	Hot Breakfast

FOOD & SERVICE ITEMS			
Food/Service Items	Qty	Price	Total
50-100 Guests	50	13.00	650.00

The Frenchman

French Toast Strata

with Tart Michigan Cherries and Warm Syrup

Scrambled Eggs

Hash browns
with Ketchup

Maple Sausage Links

Breakfast Breads

Muffins

Danish

Bagels

Breakfast Condiments

Cream Cheese

Butter

Jam

Seasonal Fruit Salad

Beverages

Chilled Assorted Juices

50

Coffee Service

Regular and Decaf Coffee

Prestige Plastic: Meal/ with beverage :

Prestige Plastic dinner/dinner/ black flatware and cups

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COMMENTS & SPECIAL INSTRUCTIONS

Subtotal	650.00	Paid	0.00	Pay Method	Credit Card	Card Number
Tax	0.00	Balance	750.04	Card Type		
Service Charge	100.04			Card Holder		Expires
Total Value	750.04			Signature		

Terms and Conditions

Guest Count Guarantee: A guaranteed minimum guest count is required to confirm your order. You may *increase* the guest count up to 48 hours prior to your event. However, the guest count can not be lowered.

Delivery: Your order will be delivered 15-30 minutes prior to the stated guest arrival ("start time"). Our driver may return at the conclusion of your event to pick-up any equipment rented to you. *Banquet waitstaff are available to serve your event at additional charge.*

Substitutions: We reserve the right to make menu substitutions when market conditions dictate, or for any reason beyond our control. All substitutions will be of comparable or greater value and, if possible, you will be notified prior to delivery.

Service Charge: There is additional 18% service charge to all food, beverage, and equipment rental pricing. The charge covers incidental costs from other behind-the-scenes support that complete your order.

Cancellations: Changes and cancellations require concern on everyone's part. Please call as soon as a change in event status occurs. You will be responsible for all cancellations that occur after 10:00am the day prior to your delivery.

Payment: Payment in full is due three business days before the event via certified check, money order, cash or credit card.

I have read and agree to the terms and conditions of this contract.

Client: _____

Date: _____

Sales Rep: _____

Date: _____